



## **Licensing Sub Committee Hearing Panel**

Date: Monday, 6 March 2023

Time: 10.00 am

Venue: Council Antechamber, Level 2, Town Hall Extension

This is a **supplementary agenda** containing additional information about the business of the meeting that was not available when the agenda was published

### **Access to the Council Antechamber**

Public access to the Council Antechamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension.

**There is no public access from any other entrances of the Extension.**

## **Membership of the Licensing Sub Committee Hearing Panel**

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**Councillors** - Hassan, T Judge and Riasat

## Supplementary Agenda

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4. **Review of a Premises Licence - Shah Convenience Store, Student Village, Lower Chatham Street, Manchester, M1 5SS** 3 - 170  
The report of the Head of Planning, Building Control and Licensing is enclosed.

## Further Information

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For help, advice and information about this meeting please contact the Committee Officer:

Callum Jones  
Tel: 0161 234 4940  
Email: [callum.jones@manchester.gov.uk](mailto:callum.jones@manchester.gov.uk)

This supplementary agenda was issued on **Tuesday, 28 February 2023** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 2, Town Hall Extension (Library Walk Elevation), Manchester M60 2LA

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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<b>Glossary</b>	
1.	Timeline of events
2.	Premises Licence 097705
3.	Premises Licence Plan (existing)
4.	Inspection letter 5 March 2022
5.	Inspection letter 2 April 2022
6.	Inspection letter 19 April 2022
7.	Inspection letter 4 May 2022
8.	Warning letter 13 July 2022
9.	Warning letter 16 August 2022
10.	Site visit photographs 16 August 2022
11.	Pre-Review invitation 12 September 2022
12.	Pre-Review invitation 22 September 2022
13.	Email correspondence Stockport Licensing
14.	Voter's roll
15.	Pre-Review invitation 10 October 2022
16.	Site visit photographs 16 October 2022
17.	Business Rates 17 October 2022
18.	Emails (one chain of correspondence)
19.	Example plan created by GC2 (Not to scale)
20.	Minor Variation
21.	Plan submitted with minor variation
22.	Representation Licensing & Out of Hours (LOOH)
23.	Review application
24.	Hand delivery of review
25.	Emails to Stockport Licensing
26.	Email to PLH/DPS

**097705 - SHAH CONVENIENCE STORE, TIMELINE OF EVENTS**

<b>Name and address on premises licence</b>	Shah Convenience Store Student Village, Lower Chatham Street, Manchester
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<b>Name and address of Premises licence holder (PLH)/Designated Premises Supervisor (DPS) on premises licence</b>	Mohammed Rasheed [REDACTED]
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Following an inspection of the premises in April 2022, multiple warning letters and emails have been issued to Mr. Rasheed with no response being received. LOOH have serious concern that Mr. Rasheed is not involved in the day to day running of the premises, and that it is unclear who is authorising the sale of alcohol at the business. Mr. Rasheed has been invited to multiple pre-review meetings none of which he's attended without any explanation given for his non-attendance. LOOH also have concern that the current business operators may have applied for a Minor Variation in Mr. Rasheed's name without his knowledge.

The premises is surrounded by student accommodation including Unite Students and Parkway Gate student accommodation. The licence authorises the sale of alcohol for consumption off the premises only, from Monday to Sunday 1100hrs to 2300hrs.

The LOOH Team invites the Committee to revoke the licence under Section 51 of the Licensing Act 2003 in order to uphold the licensing objectives of the prevention of crime and disorder.

**Friday 4<sup>th</sup> March 2022**

Proactive visit made by Licensing Compliance officer Paul Bonner at 23:10hrs, business was closed.

**Saturday 5<sup>th</sup> March 2022**

Letter and email issued to the premises licence holder advising that I would visit the premises on Wednesday 30<sup>th</sup> March 2022 at 11:30am to carry out an inspection.

**Sunday 6<sup>th</sup> March 2022**

Email received from PLH/DPS "This email has been sent to me in error. Please check your information."

**Friday 11<sup>th</sup> March 2022**

Telephone call received from resident at [REDACTED] (address on premises licence). They confirmed that the named licence holder/DPS does not live at that address.

**Monday 14<sup>th</sup> March 2022**

Emails to premises licensing to raise the incorrect home address for the PLH/DPS. Email issued by premises licensing to the PLH/DPS to raise the incorrect home address directly.

**Wednesday 30<sup>th</sup> March 2022 <Failed Inspection>**

Arrived at the premises at 11:30hrs I enter the premises with Deborah Fuller, male present behind the counter. I ask if Mr. Rasheed is present, and the male confirms no. I explain that I have an inspection booked in for today with Mr. Rasheed, the male replies that he knows and he has the information with him that I've requested to view. I explain that because Mr. Rasheed is the PLH and DPS and that I need to go through the premises licence with him in person. I explain that I will rearrange the inspection and I leave the premises.

**Saturday 2<sup>nd</sup> April 2022**

Letter issued to the premises licence holder advising that I would visit the premises on Tuesday 19<sup>th</sup> April 2022 at 2:30pm to carry out an inspection.

**Friday 18<sup>th</sup> April 2022**

Email from Mr. Rab Nawaz to explain that my letter has been received, the PLH/DPS is in Pakistan and will not be present for the inspection.

**Saturday 19<sup>th</sup> April 2022**

Emailed in response to email received above to advise the inspection has been rescheduled to Friday 29<sup>th</sup> April 2022 at 1:00pm.

**Saturday 19<sup>th</sup> April 2022**

Letter issued to the premises licence holder advising that I would visit the premises on Friday 29<sup>th</sup> April 2022 at 1:00pm to carry out an inspection.

**Friday 29<sup>th</sup> April 2022**

Full inspection of the premises carried out with Licensing Compliance officer Joe Robinson.

PLH/DPS Mr. Mohammed Rasheed present, I.D. requested and checked.

- Home address for the premises licence holder/designated premises supervisor has changed and the licensing authority has not been notified.
- The layout of the premises does not reflect the current plan attached to the premises licence.

**Wednesday 4<sup>th</sup> May 2022**

Warning letters issued to PLH/DPS to advise that the follow offences are being committed under the licensing act 2003:

- Failure to notify the licensing authority of a change in name or address is an offence under section 33(6) of the Licensing Act 2003. A person guilty of this offence is liable on conviction to a fine of £500.
- Failure to notify the Licensing Authority of a change in the layout of your premises is an offence under Section 136 of the Licensing Act 2003.

Advised to contact the licensing unit at: [premises.licensing@manchester.gov.uk](mailto:premises.licensing@manchester.gov.uk) so they can provide advice on what type of application would be necessary to amend the plan and update the name and address on your premises licence.

**Monday 23<sup>rd</sup> May 2022**

Email issued to premises licence holder to confirm that the required application has not been submitted and received by the licensing unit and reminding them of the offences being committed.

**Wednesday 15<sup>th</sup> June 2022**

Email issued to premises licence holder to confirm that the required application has not been submitted and received by the licensing unit and reminding them of the offences being committed. Additionally, advised that prosecution may be sought.

**Friday 17<sup>th</sup> June 2022**

Email from [REDACTED] (shop assistant) to ask what application is required to update the licence. Copy of minor variation application and guidance emailed.

**Wednesday 13<sup>th</sup> July 2022**

Warning letters issued to PLH/DPS to remind them of the offences and to provide a deadline to submit the application before **Friday 17<sup>th</sup> August 2022**.

**Wednesday 10<sup>th</sup> August 2022**

Email issued to premises licence holder to confirm that the required application has not been submitted and received by the licensing unit. Also, to remind them of the offences being committed and the deadline **Friday 17<sup>th</sup> August 2022**.

**Tuesday 16<sup>th</sup> August 2022**

Case officer checked main licence record 097705, no application received to resolve the offences.

**Tuesday 16<sup>th</sup> - Wednesday 17<sup>th</sup> August 2022**

Warning letters created to PLH/DPS to remind them of the offences and to provide a further deadline to submit the application before **Friday 2<sup>nd</sup> September 2022**. Proactive visit to hand deliver, arrived at 22:24hrs with GS6, premises closed but photographs taken of both elevations of the premises. Letter posted underneath shutters at the premises.

**Monday 12<sup>th</sup> September 2022**

Case officer checked main licence record 097705, no application received to resolve the offences. Pre-review letter issued by post and email inviting the PLH/DPS to a meeting at the Town Hall on Thursday 22<sup>nd</sup> September 2022 at 13:00hrs.

**Wednesday 21<sup>st</sup> September 2022**

Visit carried out to the premises, PLH/DPS not present. Member of staff present within the premises [REDACTED] advised that Mr. Rasheed would not be attending the pre-review hearing tomorrow.

**Thursday 22<sup>nd</sup> September 2022**

PLH/DPS failed to attend Pre-Review meeting. Further Pre-review letter issued by post and email inviting the PLH/DPS to a meeting at the Town Hall on Wednesday 5<sup>th</sup> October 2022.

**Thursday 29<sup>th</sup> September 2022**

Email received from [REDACTED] offering to submit a Minor Variation application, advice provided that only the PLH can submit the application. Enquiry sent to [licensing@stockport.gov.uk](mailto:licensing@stockport.gov.uk) to ask them to confirm the address they have for the PLH.

**Friday 30<sup>th</sup> September 2022**

Reply from [licensing@stockport.gov.uk](mailto:licensing@stockport.gov.uk) to confirm the home address for Mr Mohammed Rasheed is [REDACTED].

**Wednesday 5th October 2022**

PLH/DPS failed to attend Pre-Review meeting.

**Thursday 6th October 2022.**

Voter's roll checked, address for Mr. Mohammed Rasheed [REDACTED]  
[REDACTED]. Further Pre-review letter issued by post and email inviting the PLH/DPS to a meeting at the Town Hall on Friday 21st October 2022. Letter also hand delivered to the premises.

**Saturday 15th October 2022.**

Check on business rates requested.

**Sunday 16th October 2022.**

Visit to premises, photographs taken of the premises internally and externally. PLH/DPS not present. New email address given for the PLH/DPS [REDACTED]

**Monday 17th October 2022.**

Confirmation received that business rates are paid for by [REDACTED]

**Tuesday 18th October 2022.**

Emails received from [REDACTED] further email issued to Mr. Rasheed regarding attending pre-review meeting.

**Wednesday 19th October 2022.**

Email received advising that Mr. Rasheed will not be attending the Pre-Review meeting. Email issued to Mr. Rasheed to ask that a Minor Variation application is submitted no later than Wednesday 2nd November 2022. Copy of self-drawn plan illustrating an example of what is required.

**Friday 21st October 2022.**

PLH/DPS failed to attend Pre-Review meeting.

**Saturday 29th October 2022.**

Email to remind PLH of deadline, that no application has been submitted, also that this will result in a request to Review the premises licence. Provided with a further deadline to submit the application by Wednesday 2nd November 2022, and to advise non submission will leave case officer with no alternative other than to request a Review of the premises licence.

**Thursday 3rd November 2022.**

Email from new email address stating that the application has been submitted and apologising for the delay due to personal reasons. Response sent asking when and how the application was submitted.

**Wednesday 9th November 2022.**

Review of Premises Licence application submitted to licensing authority.

**Saturday 19th November 2022.**

Email issued to PLH/DPS referencing the submission of the application to review, the three pre-review meetings that they have failed to attend, and to provide a further date for a meeting on Monday 28th November 2022 at 2:00pm.

**Saturday 19<sup>th</sup> November 2022.**

Response received from [REDACTED] this email has been linked to the licence since 2008 when the licence was transferred to Mr. Mohammed Rasheed. Email is to request the removal of the email address from our records, as they state they live in London and have no involvement with the business. Email to respond and request the licensing unit remove the email address.

**Monday 21<sup>st</sup> November 2022.**

Email received from premises licensing to advise the email address has been removed from the main record for the premises licence.

**Saturday 26<sup>th</sup> November 2022.**

Proactive visit carried out by officer Sandra Dawson, Mr. Rasheed was not present and could not be contacted.

**Monday 28<sup>th</sup> November 2022.**

PLH/DPS failed to attend Pre-Review meeting, no communication received from the PLH/DPS. Email issued to the PLH/DPS referencing the non-attendance and advising that this leaves the case officer with no alternative other than to continue with the application to review.

**Monday 28<sup>th</sup> November 2022.**

Email issued to reschedule the pre-review meeting for Wednesday 30<sup>th</sup> November 2022.

**Wednesday 30<sup>th</sup> November 2022.**

PLH/DPS failed to attend Pre-Review meeting.

**Tuesday 20<sup>th</sup> December 2022.**

The address and name of the Premises Licence Holder/Designated Premises Supervisor corrected and updated by the Licensing Unit. Found to have arisen from an administrative error in 2008. Review application withdrawn.

**Wednesday 11<sup>th</sup> January 2023.**

Review application served by email [REDACTED], copy of review application served by hand to licence holders home address.

**Friday 3<sup>rd</sup> February 2023.**

Email sent to PLH/DPS [REDACTED], referencing the review application and requesting that they contact me.

**Saturday 18<sup>th</sup> February 2023.**

Visit carried out to the premises by Licensing Compliance officer Margaret Lewis. Mr Rasheed not present, spoke with [REDACTED] and [REDACTED]. Both males asserted to Margaret that they own the business. Email issued to [licensing@stockport.gov.uk](mailto:licensing@stockport.gov.uk) to request a copy of a photograph of Mr. Rasheed.

**List of questions that would have been asked during the pre-review meeting:**

1. What involvement do you have in the day-to-day operation of the premises?
2. Who is involved in the general management of the premises if you are not at the premises?
3. Do you understand the key principles underpinning Licensing Act and can you explain what the Licensing Objectives are?
4. You have been contacted on multiple occasions and reminded that you are committing offences under the Licensing Act 2003. Why have you not replied to any letters or emails sent to you?
5. Why have you not submitted an application to the licensing unit to resolve the offences identified during my inspection?



## LICENSING ACT 2003 PREMISES LICENCE

Premises licence number	097705
Granted	07/06/2007
Latest version	Correction issued 19/12/2022

### Part 1 - Premises details

Name and address of premises
Shah Convenience Store
Student Village, Lower Chatham Street, Manchester, M1 5SS
Telephone number
0161 236 1902

Licensable activities authorised by the licence
1. The sale by retail of alcohol*.
* All references in this licence to "sale of alcohol" are to sale by retail.

The times the licence authorises the carrying out of licensable activities
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Sale by retail of alcohol							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	0800	0800	0800	0800	0800	0800	0800
Finish	2300	2300	2300	2300	2300	2300	2300
The sale of alcohol is licensed for consumption off the premises only.							
Seasonal variations and Non-standard Timings:							
None							

Hours premises are open to the public							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	0800	0800	0800	0800	0800	0800	0800
Finish	2300	2300	2300	2300	2300	2300	2300
Seasonal variations and Non-standard Timings:							
None							

## Part 2

Details of premises licence holder	
Name:	Mohammed Rasheed
Address:	[REDACTED]

Details of designated premises supervisor where the premises licence authorises for the supply of alcohol	
Name:	Mohammed Rasheed
Address:	[REDACTED]
Personal Licence number:	4055
Issuing Authority:	Stockport Metropolitan Borough Council

## Annex 1 – Mandatory conditions

## Door Supervisors

1. Only individuals licensed by the Security Industry Authority shall be used at the premises to undertake security activities, which include guarding against: -
  - (a) Unauthorised access or occupation (e.g. through door supervision),
  - (b) Outbreaks of disorder, or
  - (c) Damage,
 unless otherwise entitled by virtue of section 4 of the Private Security Industry Act 2001 to carry out such activities.

## Supply of alcohol

2. No supply of alcohol may be made under this premises licence:
  - (a) At a time when there is no designated premises supervisor in respect of the premises licence or,
  - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence
4.
  - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either –

- (a) a holographic mark, or
- (b) an ultraviolet feature.

5. (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price, which is less than the permitted price.
- (2) For the purposes of the condition set out in (1) above—
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
  - (b) “permitted price” is the price found by applying the formula—
 
$$P = D + (D \times V)$$

where –

    - (i) P is the permitted price,
    - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
    - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
  - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
    - (i) the holder of the premises licence,
    - (ii) the designated premises supervisor (if any) in respect of such a licence, or
    - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
  - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
  - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- (3) Where the permitted price given by paragraph (2)(b) would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (4) (a) Sub-paragraph (4)(b) applies where the permitted price given by paragraph (2)(b) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (b) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## Annex 2 – Conditions consistent with the operating schedule

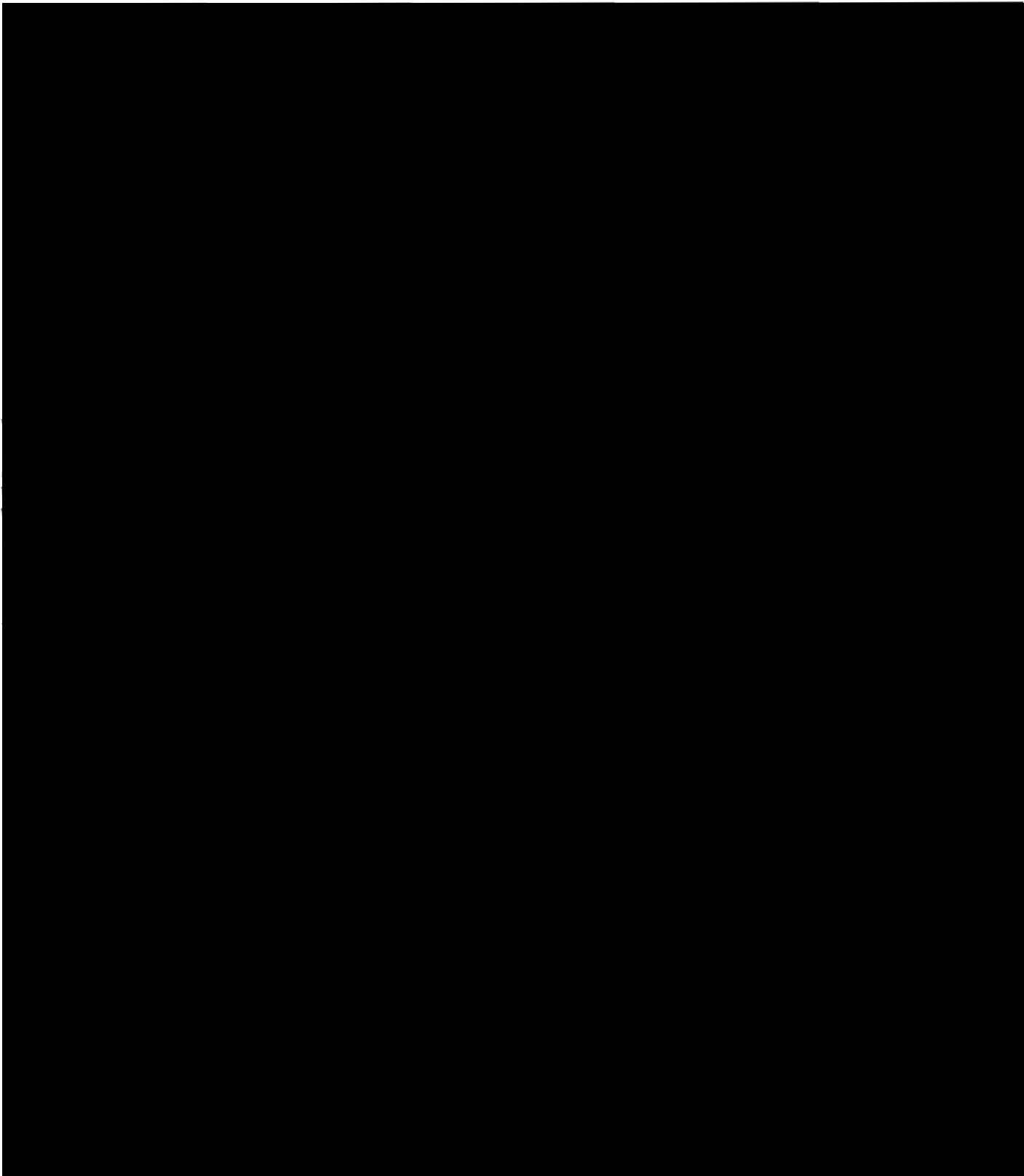
1. Signs requesting that persons do not congregate outside the premises will be displayed and staff will use their best endeavours to ensure customer compliance
2. Any litter attributable to these premises will be removed at regular intervals
3. The CCTV system will incorporate an outside camera covering the frontage of the premises
4. CCTV images to be retained and made available to Responsible Authorities
5. Alcohol to be displayed in a prominent position which can be adequately supervised by members of staff
6. All staff to receive training in respect of their legal obligations in terms of underage sales and sales to intoxicated persons and all training to be documented.
7. The premises to operate a refusal book
8. The premises licence holder to ensure that the immediate area to the front of the shop is cleared of rubbish in a timely manner.
9. Where possible, the personal licence holder will be on site when the premises are open for sales of alcohol. Written authorisation to be given to all staff members by the personal licence holder.





## Annex 3 – Conditions attached after a hearing by the licensing authority


1. CCTV shall be installed both inside and outside the entrance and exit of the premises. Recordings shall be kept for a minimum of 31 days. The CCTV equipment shall be maintained in good working order and correctly time and date stamped.
2. There shall be regular and adequate refuse collections from the premises.
3. A challenge 21 scheme shall be operated within the premises. Valid ID associated with such scheme shall be (passport, photo driving licence, proof of age card).

## Annex 4 – Plans

See attached



KEY:	
	FIRE EXTINGUISHER
	AREA FOR SALE OF ALCOHOL
	FIXTURES.
	EXITS

<u>TINMUS GENERAL STORES &amp; OFF LICENCE</u> <u>STUDENT VILLAGE.</u> <u>GROUND FLOOR UNIT.</u> <u>LOWER CHATHAM STREET.</u> <u>MANCHESTER M1 5GE.</u>		
<u>SCALE:- 1/50</u>	<u>MR R. SINGH</u>	<u>APRIL 07</u>
<u>DRAWN:-</u>		



**Licensing & Out of Hours Compliance  
The Neighbourhoods Service**

PO Box 532  
Town Hall  
Manchester  
M60 2LA

Shah Convenience Store  
Student Village  
Lower Chatham Street  
Manchester  
M1 5GE

To reply please contact:  
Mr. Gary Cook

Date: 5 March 2022

Tel: [REDACTED]

Email: [REDACTED]

Our ref: 271280

**Notification of Licensed Premises Inspection  
Licensing Act 2003**

Dear Sir / Madam,

I am writing to inform you that I shall visit your premises, Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE, on Wednesday 30<sup>th</sup> March 2022 at 11:30am to carry out an inspection to ensure that you are complying fully with the conditions of your premises licence.

Please ensure that a responsible person, ideally the premises licence holder or Designated Premises Supervisor is present. Please take time to read through your licence and ensure everything is in order, including that the current layout of the premises reflects the layout shown on the plan attached to the licence.

You must ensure that you have a copy of your premises licence on site.

For the inspection, please can you have the following information prepared and available for me to view, or email copies to me prior to the date of my inspection:

- Copies of your Waste and Pest Control contracts
- Evidence of staff training provided; this should include:
  - Training on proxy sales and appropriate training for staff on responsible alcohol sales
  - Comprehensive staff training regarding the Prevention of Crime and disorder
  - Training on drunkenness
  - Training on challenge 21/25
  - Conflict management training provided to staff.

If the above date or time is not convenient can you, please advise me as soon as possible to arrange a more convenient date/time.

***Continued overleaf***

If you would like to discuss this letter in any more detail, please feel free to contact me.

Yours sincerely,

A black rectangular redaction box covering the signature of Gary Cook.

Gary Cook  
**Licensing & Out of Hours Compliance Officer**



**Licensing & Out of Hours Compliance  
The Neighbourhoods Service**

PO Box 532  
Town Hall  
Manchester  
M60 2LA

To reply please contact:  
Mr. Gary Cook

Tel: [REDACTED]

Email: [REDACTED]

Date: 5 March 2022

Our ref: 271280

**Notification of Licensed Premises Inspection  
Licensing Act 2003**

Dear Mr. Rashid,

I am writing to you in your capacity as both the licence holder and the designated premises supervisor. To inform you that I shall visit your premises, Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE, on Wednesday 30<sup>th</sup> March 2022 at 11:30am to carry out an inspection to ensure that you are complying fully with the conditions of your premises licence.

Please ensure that a responsible person, ideally the premises licence holder or Designated Premises Supervisor is present. Please take time to read through your licence and ensure everything is in order, including that the current layout of the premises reflects the layout shown on the plan attached to the licence.

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Yours sincerely,

A black rectangular redaction box covers the signature of Gary Cook. To the right of the box, a faint vertical line of text is visible, likely a page number or reference.

Gary Cook  
**Licensing & Out of Hours Compliance Officer**



**Licensing & Out of Hours Compliance  
The Neighbourhoods Service**

PO Box 532  
Town Hall  
Manchester  
M60 2LA

Shah Convenience Store  
Student Village  
Lower Chatham Street  
Manchester  
M1 5GE

To reply please contact:  
Mr. Gary Cook

Date: 2 April 2022

Tel: [REDACTED]

Email: [REDACTED]

Our ref: 271280

**Notification of Licensed Premises Inspection  
Licensing Act 2003**

Dear Sir / Madam,

I am writing to inform you that I shall visit your premises, Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE, on Tuesday 19<sup>th</sup> April 2022 at 2:30pm to carry out an inspection to ensure that you are complying fully with the conditions of your premises licence.

Please ensure that the premises licence holder is present, and that you bring a form of photo identification with you, such as your Passport or driving licence. Please take time to read through your licence and ensure everything is in order, including that the current layout of the premises reflects the layout shown on the plan attached to the licence.

You must ensure that you have a copy of your premises licence on site.

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***Continued overleaf***

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Yours sincerely,

A black rectangular redaction box covers the signature of Gary Cook. To the right of the box, a small portion of a light blue vertical line, likely a staple or part of the letterhead, is visible.

Gary Cook  
**Licensing & Out of Hours Compliance Officer**



**Licensing & Out of Hours Compliance  
The Neighbourhoods Service**

PO Box 532  
Town Hall  
Manchester  
M60 2LA

Mr. Mohammed Rasheed



Date: 2 April 2022

To reply please contact:  
Mr. Gary Cook

Tel: [REDACTED]  
Email: [REDACTED]

Our ref: 271280

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Licensing Act 2003**

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***Continued overleaf***

If the above date or time is not convenient can you, please advise me as soon as possible to arrange a more convenient date/time.

If you would like to discuss this letter in any more detail, please feel free to contact me.

Yours sincerely,

A black rectangular redaction box covering the signature of Gary Cook.

Gary Cook

**Licensing & Out of Hours Compliance Officer**



**Licensing & Out of Hours Compliance  
The Neighbourhoods Service**

PO Box 532  
Town Hall  
Manchester  
M60 2LA

Shah Convenience Store  
Student Village  
Lower Chatham Street  
Manchester  
M1 5GE

To reply please contact:  
Mr. Gary Cook

Date: 19 April 2022

Tel: [REDACTED]

Email: [REDACTED]

Our ref: 271280

**Notification of Licensed Premises Inspection  
Licensing Act 2003**

Dear Sir / Madam,

I am writing to inform you that I shall visit your premises, Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE, on Friday 29<sup>th</sup> April 2022 at 1:00pm to carry out an inspection to ensure that you are complying fully with the conditions of your premises licence.

Please ensure that the premises licence holder is present, and that you bring a form of photo identification with you, such as your Passport or driving licence. Please take time to read through your licence and ensure everything is in order, including that the current layout of the premises reflects the layout shown on the plan attached to the licence.

You must ensure that you have a copy of your premises licence on site.

For the inspection, please can you have the following information prepared and available for me to view, or email copies to me prior to the date of my inspection:

- Copies of your Waste and Pest Control contracts
- Evidence of staff training provided; this should include:
  - Training on proxy sales and appropriate training for staff on responsible alcohol sales
  - Comprehensive staff training regarding the Prevention of Crime and disorder
  - Training on drunkenness
  - Training on challenge 21/25
  - Conflict management training provided to staff.

If the above date or time is not convenient can you, please advise me as soon as possible to arrange a more convenient date/time.

***Continued overleaf***

If you would like to discuss this letter in any more detail, please feel free to contact me.

Yours sincerely,



Gary Cook  
**Licensing & Out of Hours Compliance Officer**



**Licensing & Out of Hours Compliance  
The Neighbourhoods Service**

PO Box 532  
Town Hall  
Manchester  
M60 2LA

Mr. Mohammed Rasheed

To reply please contact:  
Mr. Gary Cook

Date: April 2022

Tel: [REDACTED]  
Email: [REDACTED]

Our ref: 271280

**Notification of Licensed Premises Inspection  
Licensing Act 2003**

Dear Mr. Rashid,

I am writing to inform you that I shall visit your premises, Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE, on Friday 29<sup>th</sup> April 2022 at 1:00pm to carry out an inspection to ensure that you are complying fully with the conditions of your premises licence.

Please ensure that you are present, and that you bring a form of photo identification with you, such as your Passport or driving licence. Please take time to read through your licence and ensure everything is in order, including that the current layout of the premises reflects the layout shown on the plan attached to the licence.

You must ensure that you have a copy of your premises licence on site.

For the inspection, please can you have the following information prepared and available for me to view, or email copies to me prior to the date of my inspection:

- Copies of your Waste and Pest Control contracts
- Evidence of staff training provided; this should include:
  - Training on proxy sales and appropriate training for staff on responsible alcohol sales
  - Comprehensive staff training regarding the Prevention of Crime and disorder
  - Training on drunkenness
  - Training on challenge 21/25
  - Conflict management training provided to staff.

***Continued overleaf***

If the above date or time is not convenient can you, please advise me as soon as possible to arrange a more convenient date/time.

If you would like to discuss this letter in any more detail, please feel free to contact me.

Yours sincerely,

A black rectangular redaction box covering the signature of Gary Cook.

Gary Cook

**Licensing & Out of Hours Compliance Officer**



The Neighbourhoods Service  
Growth & Neighbourhoods

Mr. Mohammed Rasheed

To reply please contact:

Gary Cook

Tel:

Email:

Date: 4 May 2022

Our ref: 271280

**Licensing Act 2003 - Licensed Premises Inspection**

Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE

Dear Mr. Rasheed,

Following my visit to your premises on Friday 29<sup>th</sup> April 2022 I found that you are fully complying with all the conditions imposed on your premises licence. However, the following offences are being committed and these must be remedied urgently:

- During my inspection you confirmed that your home address does not match the address on your premises licence, and that there has been a failure to notify the licensing authority.

***Please be aware that failure to notify the licensing authority of a change in name or address is an offence under section 33(6) of the Licensing Act 2003. A person guilty of this offence is liable on conviction to a fine of £500.***

Additionally, it was confirmed that the layout of the premises does not reflect the current plan attached to your premises licence. A variation application must be submitted immediately so that the plan can be updated.

Please contact the licensing unit at: [premises.licensing@manchester.gov.uk](mailto:premises.licensing@manchester.gov.uk) they can advise what type of application will be necessary to amend the plan and update your name and address on your premises licence.

**I must make you aware that failure to notify the Licensing Authority of a change in the layout of your premises is an offence under Section 136 of the Licensing Act 2003. I strongly advise that this is remedied immediately.**

Please be aware that under the Licensing Act 2003 any responsible authority or interested party, including local residents, can request a Review of a premises license if it is felt that any of the Licensing Objectives are not being upheld in relation to the premises. As a result of any review that may take place, additional conditions, changes in licensable activities or a restriction in a premises operating hours may be imposed.

If you have any questions regarding this letter, please do not hesitate to contact me.

Yours Sincerely,



Mr. Gary Cook  
Licensing Compliance Officer



**The Neighbourhoods Service**  
Growth & Neighbourhoods

Shah Convenience Store  
Mr. Mohammed Rasheed  
Student Village  
Lower Chatham Street  
Manchester  
M1 5GE

To reply please contact:

Gary Cook

Tel: [REDACTED]

Email: [REDACTED]

Date: 4 May 2022

Our ref: 271280

**Licensing Act 2003 - Licensed Premises Inspection**

Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE

Dear Mr. Rasheed,

Following my visit to your premises on Friday 29<sup>th</sup> April 2022 I found that you are fully complying with all the conditions imposed on your premises licence. However, the following offences are being committed and these must be remedied gently:

- During my inspection you confirmed that your home address does not match the address on your premises licence, and that there has been a failure to notify the licensing authority.

***Please be aware that failure to notify the licensing authority of a change in name or address is an offence under section 33(6) of the Licensing Act 2003. A person guilty of this offence is liable on conviction to a fine of £500.***

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review that may take place, additional conditions, changes in licensable activities or a restriction in a premises operating hours may be imposed.

If you have any questions regarding this letter, please do not hesitate to contact me.

Yours Sincerely,



Mr. Gary Cook  
Licensing Compliance Officer

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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**The Neighbourhoods Service**  
Growth & Neighbourhoods

Shah Convenience Store  
Mr. Mohammed Rasheed  
Student Village  
Lower Chatham Street  
Manchester  
M1 5GE

To reply please contact:

Gary Cook

Tel: [REDACTED]

Email: [REDACTED]

Date: 13 July 2022

Our ref: 271280

**Licensing Act 2003 - Licensed Premises Inspection**

Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE

Dear Mr. Rasheed,

Following my visit to your premises on Friday 29<sup>th</sup> April 2022 I found that you are fully complying with all the conditions imposed on your premises licence. A warning letter was issued to you 4 May 2022, furthermore I have emailed advising you that you are committing offences under the Licensing Act 2003.

I must remind you that you are committing the following offences and these must be remedied immediately:

- During my inspection you confirmed that your home address does not match the address on your premises licence, and that there has been a failure to notify the licensing authority.  
***I must make you aware that failure to notify the licensing authority of a change in name or address is an offence under section 33(6) of the Licensing Act 2003. A person guilty of this offence is liable on conviction to a fine of £500.***

Additionally, it was confirmed that the layout of the premises does not reflect the current plan attached to your premises licence. A variation application must be submitted immediately so that the plan can be updated.

**I must make you aware that failure to notify the Licensing Authority of a change in the layout of your premises is an offence under Section 136 of the Licensing Act 2003. I strongly advise that this is remedied immediately.**

The Premises Licensing Unit can advise what type of application will be necessary to amend the plan and update your name and address on your premises licence. They can be contacted by emailing them at: [premises.licensing@manchester.gov.uk](mailto:premises.licensing@manchester.gov.uk)

I must make you aware that under the Licensing Act 2003 any responsible authority or interested party, including local residents, can request a Review of a premises license if it is felt that any of the Licensing Objectives are not being upheld in relation to the premises. As a result of any review that may take place, additional conditions, changes in licensable activities or a restriction in a premises operating hours may be imposed.

If a completed application has not been received by the Licensing Authority before **Friday 17<sup>th</sup> August 2022**, I will need to seek legal advice in respect of the offences, and may need to consider applying to the licensing unit to request a review of your premises licence.

If you have any questions regarding this letter, please do not hesitate to contact me.

Yours sincerely,



Mr. Gary Cook  
Licensing Compliance Officer  
Licensing & Out of Hours Team (City Centre)



### The Neighbourhoods Service

Growth & Neighbourhoods

Shah Convenience Store  
Mr. Mohammed Rasheed  
Student Village  
Lower Chatham Street  
Manchester  
M1 5GE

To reply please contact:

Gary Cook

Tel: [REDACTED]

Email: [REDACTED]

Date: 16 August 2022

Our ref: 271280

### **Licensing Act 2003 - Licensed Premises Inspection**

097705 Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE

Dear Mr. Rasheed,

Following my visit to your premises Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE on Friday 29<sup>th</sup> April 2022 I found that you are fully complying with all the conditions imposed on your premises licence. A warning letter was issued to you 4 May 2022 and 13 July 2022, furthermore I have emailed advising you that you are committing offences under the Licensing Act 2003.

I must remind you that you are committing the following offences, and these must be remedied immediately:

- During my inspection you confirmed that your home address does not match the address on your premises licence, and that there has been a failure to notify the licensing authority.  
***I must make you aware that failure to notify the licensing authority of a change in name or address is an offence under section 33(6) of the Licensing Act 2003. A person guilty of this offence is liable on conviction to a fine of £500.***

Additionally, it was confirmed that the layout of the premises does not reflect the current plan attached to your premises licence. A variation application must be submitted immediately so that the plan can be updated.

**I must make you aware that failure to notify the Licensing Authority of a change in the layout of your premises is an offence under Section 136 of the Licensing Act 2003. A person found guilty of this offence on conviction is liable to up to 6 months imprisonment or unlimited fine or to both. I strongly advise that this is remedied immediately.**

The Premises Licensing Unit can advise what type of application will be necessary to amend the plan and update your name and address on your premises licence. They can be contacted by emailing them at: [premises.licensing@manchester.gov.uk](mailto:premises.licensing@manchester.gov.uk)

I must make you aware that under the Licensing Act 2003 any responsible authority or interested party, including local residents, can request a Review of a premises license if it is felt that any of the Licensing Objectives are not being upheld in relation to the premises. As a result of any review that may take place, additional conditions, changes in licensable activities or a restriction in a premises operating hours may be imposed.

I have checked our records and the required application has not been received by our licensing unit. If a completed application has not been received by the Licensing Authority before **Friday 2<sup>nd</sup> September 2022**, I will seek legal advice in respect of the offences and may need to consider applying to the licensing unit to request a review of your premises licence.

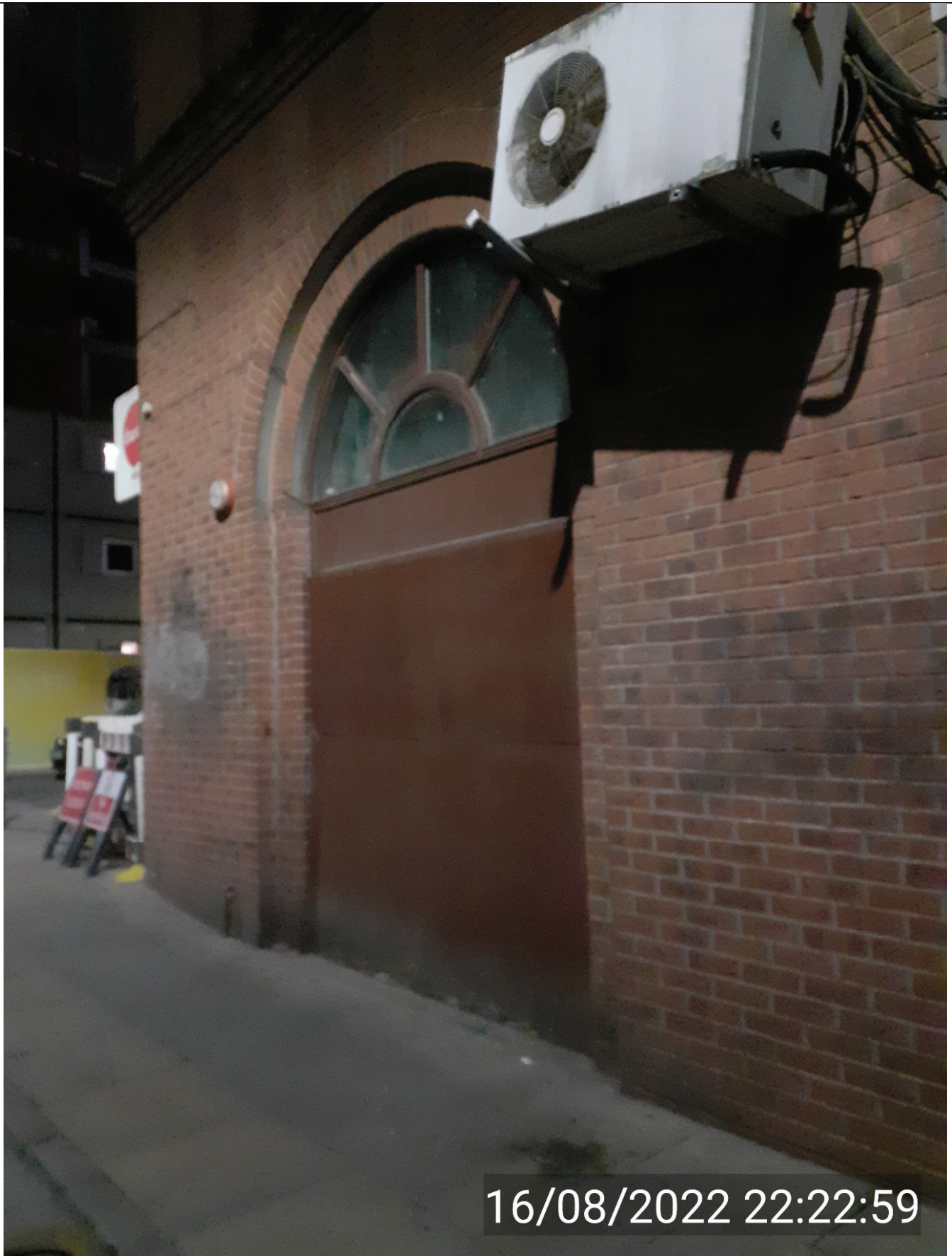
If you have any questions regarding this letter, please do not hesitate to contact me.

Yours sincerely,



Mr. Gary Cook  
Licensing Compliance Officer  
Licensing & Out of Hours Team (City Centre)

Shah Convenience Store - Lower Chatham Street elevation.



Shah Convenience Store – Chester Street elevation.





Shah Convenience Store  
 Student Village  
 Lower Chatham Street  
 Manchester  
 M1 5SS

**The Neighbourhood Services**  
 Growth & Neighbourhoods  
 To reply please contact:  
 Gary Cook  
 Tel: [REDACTED]  
 Email: [REDACTED]

Date: 12 September 2022

Our ref: 271280

**Licensing Act 2003 - Invitation for a Pre-Review Meeting**

097705 Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE

Dear Mr. Rashid,

Following my inspection of your premises Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE on Friday 29th April 2022 I found that you are committing offences under the Licensing Act 2003, and failing to uphold the licensing objectives, namely the prevention of Crime and Disorder.

For the avoidance of doubt, the offences being committed are as follows:

During my inspection I confirmed with you that your home address does not match the address on your premises licence, and that there has been a failure to notify the licensing authority.

***Offence: Failure to notify the licensing authority of a change in name or address is an offence under section 33(6) of the Licensing Act 2003. A person guilty of this offence is liable on conviction to a fine of £500.***

During my inspection I confirmed that the layout of your premises does not reflect the current plan attached to your premises licence.

***Offence: Failure to notify the Licensing Authority of a change in the layout of your premises is an offence under Section 136 of the Licensing Act 2003. A person found guilty of this offence on conviction is liable to up to 6 months imprisonment or unlimited fine or to both.***

Warning letters were issued to you 4 May 2022, 13 July 2022, and 15 August 2022 to remind you that you are committing the above offences under the Licensing Act 2003. Each letter asked you to submit an application before a deadline to resolve these offences, the last deadline of 2 September 2022 has now passed and no application has been received by the licensing authority.

Continued overleaf...

It is my intention to apply to the Licensing Authority for a Review of your Premises Licence and consider seeking prosecution for the offences. However, before I do so, I would like to invite you to a meeting to discuss the offences and whether this matter can be resolved without the need for formal action.

This pre-review meeting will be held at Manchester City Council, Town Hall Extension, level 1 on Thursday 22<sup>nd</sup> September 2022 at 1:00pm.

If you cannot attend at the above time and date, please contact me at your earliest opportunity to rearrange. Please note that this is not a formal interview, however you may bring legal representation if you wish.

This meeting offers you a final opportunity to justify why a review of your licence is not necessary. If you choose not to attend the meeting, we will have to base our decision on what action is necessary without the benefit of any further information you might have provided

Please confirm your attendance at the meeting by emailing me no later than Friday 16<sup>th</sup> September 2022.

Yours sincerely,



Mr. Gary Cook  
Neighbourhood Officer  
Licensing and Out of Hours (City Centre)



Shah Convenience Store  
Student Village  
Lower Chatham Street  
Manchester  
M1 5SS

**The Neighbourhood Services**  
Growth & Neighbourhoods  
To reply please contact:  
Gary Cook  
Tel: [REDACTED]  
Email: [REDACTED]

Date: 22 September 2022

Our ref: 271280

**Licensing Act 2003 - Invitation for a Pre-Review Meeting**

097705 Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE

Dear Mr. Rasheed,

Following my inspection of your premises Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE on Friday 29th April 2022 I found that you are committing offences under the Licensing Act 2003, and failing to uphold the licensing objectives, namely the prevention of Crime and Disorder.

For the avoidance of doubt, the offences being committed are as follows:

During my inspection I confirmed with you that your home address does not match the address on your premises licence, and that there has been a failure to notify the licensing authority.

***Offence: Failure to notify the licensing authority of a change in name or address is an offence under section 33(6) of the Licensing Act 2003. A person guilty of this offence is liable on conviction to a fine of £500.***

During my inspection I confirmed that the layout of your premises does not reflect the current plan attached to your premises licence.

***Offence: Failure to notify the Licensing Authority of a change in the layout of your premises is an offence under Section 136 of the Licensing Act 2003. A person found guilty of this offence on conviction is liable to up to 6 months imprisonment or unlimited fine or to both.***

Warning letters were issued to you 4 May 2022, 13 July 2022, and 15 August 2022 to remind you that you are committing the above offences under the Licensing Act 2003. Each letter asked you to submit an application before a deadline to resolve these offences, the last deadline of 2 September 2022 has now passed and no application has been received by the licensing authority.

Continued overleaf...

It is my intention to apply to the Licensing Authority for a Review of your Premises Licence and consider seeking prosecution for the offences. However, before I do so, I would like to invite you to a meeting to discuss the offences and whether this matter can be resolved without the need for formal action.

A pre-review meeting was arranged for today at 1:00pm however, on visiting your premises on Wednesday 21<sup>st</sup> September 2022 I have been advised that you will not be attending. I have therefore re-arranged the pre-review meeting and it will be held at Manchester City Council, Town Hall Extension, level 1 on Wednesday 5<sup>th</sup> October 2022 at 1:00pm.

If you cannot attend at the above time and date, please contact me at your earliest opportunity to rearrange. Please note that this is not a formal interview, however you may bring legal representation if you wish.

This meeting offers you a final opportunity to justify why a review of your licence is not necessary. If you choose not to attend the meeting, we will have to base our decision on what action is necessary without the benefit of any further information you might have provided

Please confirm your attendance at the meeting by emailing me no later than Friday 30<sup>th</sup> September 2022.

Yours sincerely,



Mr. Gary Cook  
Neighbourhood Officer  
Licensing and Out of Hours (City Centre)

**FW: External: Contact licensing - Mohammed Rasheed, Personal Licence ref 4055**

Licensing &lt;licensing@stockport.gov.uk&gt;

Fri 30/09/2022 10:45

Good morning

The address we have on file is

Kind regards

**Jeannette Hill****Public Protection Case Manager - Licensing**

Page 8

**From:** noreply@stockport.gov.uk <noreply@stockport.gov.uk>**Sent:** 30 September 2022 01:15**To:** Licensing <licensing@stockport.gov.uk>**Subject:** External: Contact licensing - Mohammed Rasheed, Personal Licence ref 4055

Thank you for contacting us

We have received your message and will get back to you. This confirms that we have received your enquiry and a copy of the information received is detailed below:

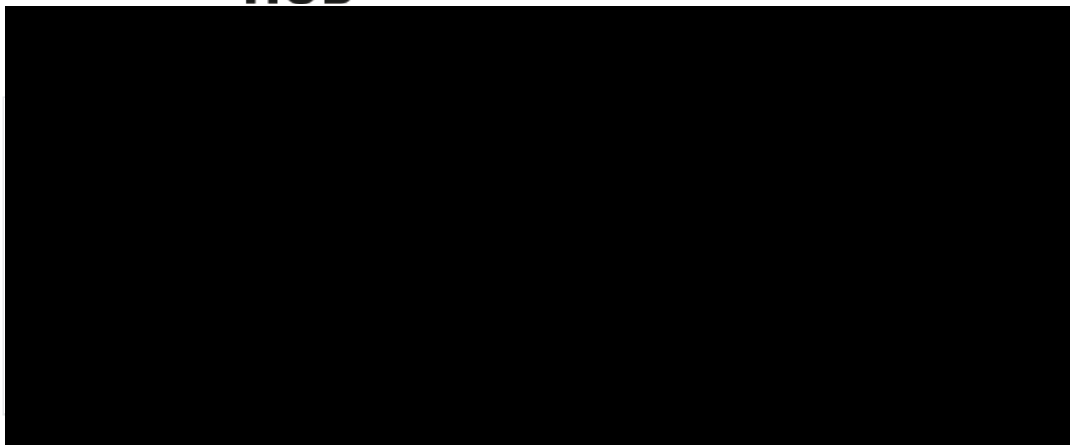
SENDER : Gary Cook

SUBJECT: Mohammed Rasheed, Personal Licence ref 4055

MESSAGE: I am wondering if you can assist me please. Please can you confirm the address that you hold on file for this Personal Licence holder. I have recently carried out a full licence inspection of a premises within Manchester City Centre where Mr. Rasheed is both the Premises Licence Holder and the Designated Premises Supervisor. I require this information as I am currently investigating relevant offences under the Licensing Act 2003. Thank you, Gary

From page: <https://www.stockport.gov.uk/contact-licensing>

**Confidentiality:-** This email, its contents and any attachments are intended only for the above named. As the email may contain confidential or legally privileged information, if you are not, or suspect that you are not, the above named or the person responsible for delivery of the message to the above named, please delete or destroy the email and any attachments immediately and inform the sender of the error.




**The Neighbourhood Services**

Growth &amp; Neighbourhoods

To reply please contact:

Gary Cook

Tel:

Email:

Mr. Mohammed Rasheed

Date: 10 October 2022

Our ref: 271280

**Licensing Act 2003 - Invitation for a Pre-Review Meeting**

097705 Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE

Dear Mr. Rasheed,

Following my inspection of your premises Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE on Friday 29<sup>th</sup> April 2022 I found that you are committing offences under the Licensing Act 2003, and failing to uphold the licensing objectives, namely the prevention of Crime and Disorder.

For the avoidance of doubt, the offences being committed are as follows:

During my inspection I confirmed with you that your home address does not match the address on your premises licence, and that there has been a failure to notify the licensing authority.

***Offence: Failure to notify the licensing authority of a change in name or address is an offence under section 33(6) of the Licensing Act 2003. A person guilty of this offence is liable on conviction to a fine of £500.***

During my inspection I confirmed that the layout of your premises does not reflect the current plan attached to your premises licence.

***Offence: Failure to notify the Licensing Authority of a change in the layout of your premises is an offence under Section 136 of the Licensing Act 2003. A person found guilty of this offence on conviction is liable to up to 6 months imprisonment or unlimited fine or to both.***

Warning letters were issued to you 4<sup>th</sup> May 2022, 13<sup>th</sup> July 2022, and 15<sup>th</sup> August 2022 to remind you that you are committing the above offences under the Licensing Act 2003. Each letter asked you to submit an application before a deadline to resolve these offences, the last deadline of 2<sup>nd</sup> September 2022 has now passed and no application has been received by the licensing authority.

Continued overleaf...

It is my intention to apply to the Licensing Authority for a Review of your Premises Licence and consider seeking prosecution for the offences. However, before I do so, I would like to invite you to a meeting to discuss the offences and whether this matter can be resolved without the need for formal action.

A pre-review meeting was arranged for Thursday 22<sup>nd</sup> September 2022, and Wednesday 5<sup>th</sup> October 2022 however you failed to attend on both occasions. I have therefore re-arranged the pre-review meeting and it will be held at Manchester City Council, Town Hall Extension, level 1 on Friday 21<sup>st</sup> October 2022 at 1:00pm.

If you cannot attend at the above time and date, please contact me at your earliest opportunity to rearrange. Please note that this is not a formal interview, however you may bring legal representation if you wish.

This meeting now offers you with a final opportunity to justify why a review of your licence is not necessary, If you choose not to attend the meeting, we will have to base our decision on what action is necessary without the benefit of any further information you might have provided

Please confirm your attendance at the meeting by emailing me no later than Monday 17<sup>th</sup> October 2022.

Yours sincerely,



Mr. Gary Cook  
Neighbourhood Officer  
Licensing and Out of Hours (City Centre)



Mr. Mohammed Rasheed  
Shah Convenience Store  
Student Village  
Lower Chatham Street  
Manchester  
M1 5GE

**The Neighbourhood Services**

Growth & Neighbourhoods

To reply please contact:

Gary Cook

Tel:

Email:

Date: 10 October 2022

Our ref: 271280

**Licensing Act 2003 - Invitation for a Pre-Review Meeting**

097705 Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE

Dear Mr. Rasheed,

Following my inspection of your premises Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE on Friday 29<sup>th</sup> April 2022 I found that you are committing offences under the Licensing Act 2003, and failing to uphold the licensing objectives, namely the prevention of Crime and Disorder.

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Continued overleaf...

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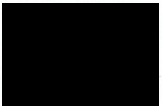
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If you cannot attend at the above time and date, please contact me at your earliest opportunity to rearrange. Please note that this is not a formal interview, however you may bring legal representation if you wish.

This meeting now offers you with a final opportunity to justify why a review of your licence is not necessary, If you choose not to attend the meeting, we will have to base our decision on what action is necessary without the benefit of any further information you might have provided

Please confirm your attendance at the meeting by emailing me no later than Monday 17<sup>th</sup> October 2022.

Yours sincerely,



Mr. Gary Cook  
Neighbourhood Officer  
Licensing and Out of Hours (City Centre)

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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097705: Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5SS  
(Lower Chatham Street elevation)



097705: Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5SS  
(Chester Street elevation)



Shah Convenience (Internal, showing entrance out to Chester Street and location of alcohol)





## Re: Licensing Act 2003 - Premises Inspection

Gary Cook <gary.cook@manchester.gov.uk>

Wed 19/10/2022 11:56

Dear Mr. Rasheed,

Thank you for your email. You will need to complete and submit a minor variation application. If you need advice regarding the application process, please contact **premises.licensing@manchester.gov.uk**

This is to correct the following information on your premises licence. I have attached a copy with the issues highlighted, however please also see the list below:

- Update the name of the business to Shah Convenience Store.
- Correct the spelling for your name on your premises licence.
- Correct your home address on your premises licence.
- Update the plan (layout) of the premises.

Please find attached the following documents:

- A copy of your premises licence. **I have highlighted the issues that need to be corrected on the licence.**
- A copy of the minor variation application form and guidance.

Regarding the changes to the internal layout and the plan that needs to be updated. I have attached a roughly drawn plan which I have created today, and this may assist you in understanding what needs to be included in your updated plan of your premises.

All of the above changes can be submitted within the one minor variation application. Due to the length of time which has passed since I carried out my inspection, this application must be submitted to the licensing authority before **Wednesday 2nd November 2022**.

If anything above is unclear, then please do not hesitate to contact me.

Kind regards,

**Gary Cook**

Licensing & Out of Hours Compliance Officer

Licensing and Out of Hours (City Centre)

The Neighbourhoods Service

Growth and Neighbourhoods Directorate  
[REDACTED]

**Contact Centre:** 0161 234 5004

**Postal Address:** Manchester City Council, PO Box 532, Town Hall, Manchester, M60 2LA

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---

[REDACTED]  
**Sent:** 19 October 2022 10:33

**To:** Gary Cook <gary.cook@manchester.gov.uk>; [REDACTED]  
[REDACTED]

**Subject:** Re: Licensing Act 2003 - Premises Inspection

Dear Gary,

Apologies I hadn't informed you/licensing authority earlier of my change in email address, my brother was on file before who is no longer involved with the business, I think he may have replied a few weeks ago mentioning this.

I was down at the business on Friday and saw the letters, then was told about my lack of replies via email to which it was discovered I wasn't receiving any realised the right email wasn't on file, apologies.

Mr Nawaz has told me he has done the business layout but is waiting final approving from yourself before we can submit? Please could you advise so we can promptly enter the minor variation form, for both the business layout, as well my current address [REDACTED]

Really sorry to be problem, cannot do this Friday as I'm very unwell with flu/possibly covid.

Can we please reschedule to any day next week or when is convenient for you?

Kind regards

Rasheed

**From:** Gary Cook <gary.cook@manchester.gov.uk>

**Sent:** 16 October 2022 21:22

**Subject:** Re: Licensing Act 2003 - Premises Inspection

097705 Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5GE

Dear Mr. Rasheed,

I have received an update from Mr. Nawaz that your email address has changed, however this change has not been updated to the licensing authority or me until now. In addition to the emails issued below, all of the attached letters have been posted or hand delivered to your premises as well as to the home address as detailed on your premises licence.

Please see the full email history below and read through the attached letters carefully.

As detailed within the most recent letter attached, I have re-arranged the pre-review meeting and it will be held at Manchester City Council, Town Hall Extension, level 1 on Friday 21st October 2022 at 1:00pm.

Please confirm by replying to this email that you will be attending the meeting.

Kind regards,

**Gary Cook**

Licensing & Out of Hours Compliance Officer

Licensing and Out of Hours (City Centre)

The Neighbourhoods Service

Growth and Neighbourhoods Directorate

**Contact Centre:** 0161 234 5004

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**From:** Gary Cook <gary.cook@manchester.gov.uk>

**Sent:** 11 October 2022 04:07

**To:** [REDACTED]

**Cc:** [REDACTED]

**Subject:** Re: Licensing Act 2003 - Premises Inspection

Dear Mr. Rasheed,

Please see the attached letters which have also been hand delivered to your premises today at Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5SS.

Please read through the letter carefully and confirm that your attendance at the Pre-Review meeting no later than **Monday 17<sup>th</sup> October 2022**. As mentioned previously you legally remain both the Premises Licence Holder and Designated Premises Supervisor at this premises.

In the meantime, please do not hesitate to contact me if you have any questions prior to the Pre-Review meeting, and I look forward to your full co-operation in this matter.

Kind regards,  
Gary Cook

Neighbourhood Officer  
Licensing and Out of Hours (City Centre)  
The Neighbourhoods Service  
Growth and Neighbourhoods Directorate

**Contact Centre:** 0161 234 5004

**Postal Address:** Manchester City Council, PO Box 532, Town Hall, Manchester, M60 2LA

*Please be aware that I work various daytime, night-time and weekend shifts which affects my availability to respond to calls/emails*

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**From:** Gary Cook <gary.cook@manchester.gov.uk>

**Sent:** 30 September 2022 03:47

**To:** [REDACTED]

**Cc:** [REDACTED]

**Subject:** Re: Licensing Act 2003 - Premises Inspection

Dear Mr. Rasheed,

I refer to my previous email and attached letters. Please can for a response to my email below and ask that you confirm if you will be attending the meeting on Wednesday 5<sup>th</sup> October 2022 at 1:00pm.

Kind regards,  
Gary Cook

Neighbourhood Officer  
Licensing and Out of Hours (City Centre)  
The Neighbourhoods Service  
Growth and Neighbourhoods Directorate

[REDACTED]  
**Contact Centre:** 0161 234 5004

**Postal Address:** Manchester City Council, PO Box 532, Town Hall, Manchester, M60 2LA

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**From:** Gary Cook <gary.cook@manchester.gov.uk>

**Sent:** 22 September 2022 09:34

**To:**

**Cc:**

**Subject:** Re: Licensing Act 2003 - Premises Inspection

Dear Mr. Rasheed,

Please see the attached letter that will also be posted out to your premises today at Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5SS.

Please confirm your attendance at the meeting no later than **Friday 30<sup>th</sup> September 2022**. As mentioned previously you legally remain both the Premises Licence Holder and Designated Premises Supervisor at this premises.

However, following my visit to your premises on Wednesday 21<sup>st</sup> September 2022, I was advised that you may have sold the business to another individual and now have limited involvement in its day to day operation. If you have sold the business and no longer wish to be connected to this premises licence you will need to formally resign as the Designated Premises Supervisor and if you choose to, you may also surrender the premises licence.

If you wish to remove all connection with this licence, then please submit your resignation and your wish to surrender the premises licence directly, by emailing: [premises.licensing@manchester.gov.uk](mailto:premises.licensing@manchester.gov.uk).

In the meantime, please do not hesitate to contact me if you have any questions prior to the Pre-Review meeting, and I look forward to your full co-operation in this matter.

Kind regards,  
Gary Cook

Neighbourhood Officer  
Licensing and Out of Hours (City Centre)  
The Neighbourhoods Service  
Growth and Neighbourhoods Directorate

**Contact Centre:** 0161 234 5004

**Postal Address:** Manchester City Council, PO Box 532, Town Hall, Manchester, M60 2LA

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**From:** Gary Cook <gary.cook@manchester.gov.uk>

**Sent:** 06 March 2022 13:31

**To:** [REDACTED]

**Subject:** Re: Licensing Act 2003 - Premises Inspection

Dear Mr. Rashid,

Thank you for your response.

The email and letters have been sent to you, as you are both the premises licence holder, and nominated designated premises supervisor for Shah Convenience Store, Student Village, Lower Chatham Street, Manchester M1 5SS.

If this is no longer the case then please advise and I can explain the process you can follow to remove yourself as the designated premises supervisor, and if you no longer wish to be contacted regarding this premises, you may choose to surrender the licence.

I look forward to hearing from you.

Kind regards,  
Gary Cook

Licensing & Out of Hours Compliance Officer  
Village & Southern Gateway - City Centre  
The Neighbourhoods Service  
Growth and Neighbourhoods Directorate

**Contact Centre:** 0161 234 5004

**Postal Address:** Manchester City Council, PO Box 532, Town Hall, Manchester, M60 2LA

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**From:** [REDACTED]  
**Sent:** 06 March 2022 13:23  
**To:** Gary Cook <gary.cook@manchester.gov.uk>  
**Subject:** RE: Licensing Act 2003 - Premises Inspection

Mr Cook,

This email has been sent to me in error.

Please check your information

----- Original message -----

From: Gary Cook <gary.cook@manchester.gov.uk>  
Date: 06/03/2022 1:05 pm (GMT+00:00)  
To: [REDACTED]  
Subject: Licensing Act 2003 - Premises Inspection

Please see the attached letter and contact me if you have any questions.

Kind regards,  
Gary Cook

Licensing & Out of Hours Compliance Officer  
Village & Southern Gateway - City Centre  
The Neighbourhoods Service  
Growth and Neighbourhoods Directorate

[REDACTED]  
**Contact Centre:** 0161 234 5004  
**Postal Address:** Manchester City Council, PO Box 532, Town Hall, Manchester, M60 2LA

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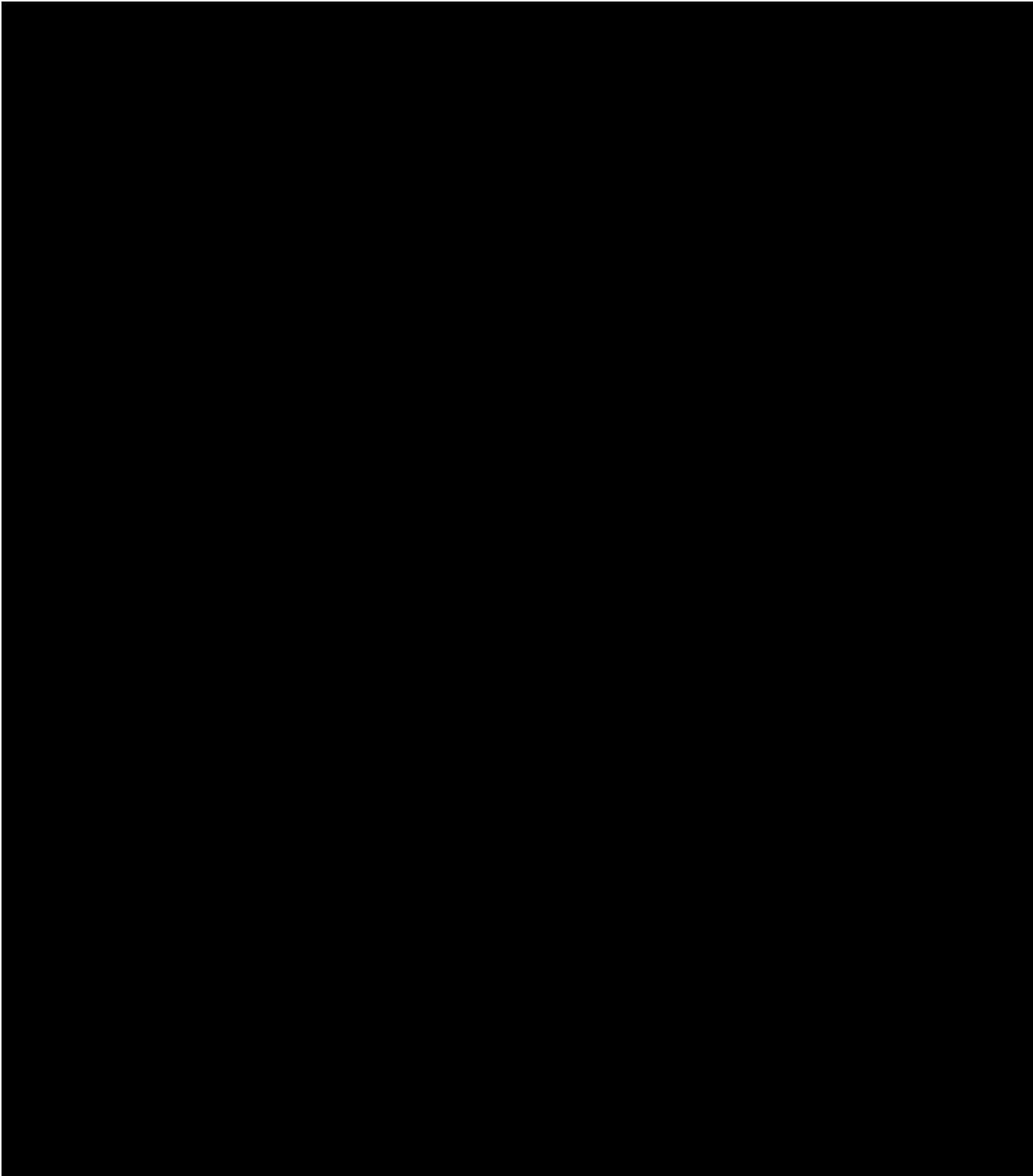
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\*\*\*\*\*

Created by Gary Cook.  
Provided as an example **only**, drawing does not accurately reflect the current layout of the premises.



SHAM CONVENIENCE STORE STUDENT VILLAGE LOWER CHATHAM STREET MANCHESTER M15GE	
SCALE 1/50 Page 129	OCTOBER 2022

# Application for Licence:55 - Minor variation to a club licence

Payment Transaction number:- SSES00504114 | Form Reference number EF1/623753

page\_1

Name of applicant

MOHAMMED RASHEED

Premises licence number

097705

Postal address of premises or, if none, ordnance survey map reference or description

Shah Convenience, Manchester student village, lower Chatham street

Post town

n/a

Post code

M1 5GE

Telephone number (if any)

n/a

Premises licence number/club premises certificate number

097705

Description of premises

Off license convenience store.

page\_2

Contact phone number in working hours (if any)



Applicant Postal address IF DIFFERENT FROM PREMISES ADDRESS

Post code

Please provide email address if you would prefer us to contact you by email (optional)

Do you want the proposed variation to have effect as soon as possible?

1

If not, from what date do you want the variation to take effect?

n/a

Details of proposed variations

Change of business name, update of license holder address, correct spelling of license holder surname and updated business layout plan.

page\_3

a. plays

0

b. films

0

c. indoor sporting events

0

d. boxing or wrestling entertainment

0

e. live music

0

f. recorded music

0

g. performances of dance

0

h. anything of a similar description to that falling within (e), (f) or (g)

0

i. making music

0

j. dancing

0

k. entertainment of a similar description to that falling within (i) or (j)

0

Provision of late night refreshment

0

Sale by retail of alcohol(Note that this can only relate to reducing licensed hours, or moving them without any overall increase between 7am and 11pm)

0

page\_4

Name

Mohammed Rasheed

Address

Post code

Telephone

1

No

0

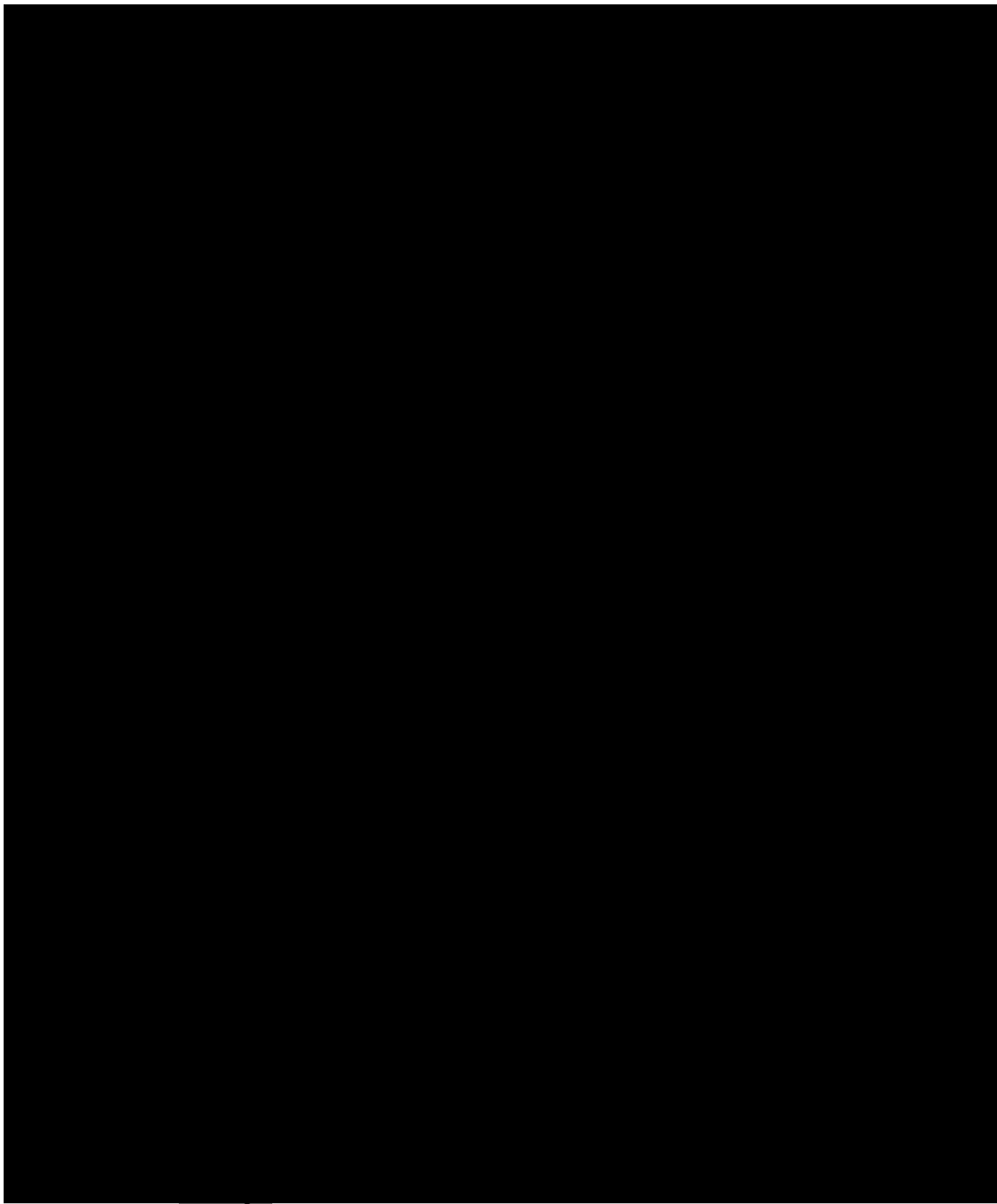
No

n/a

n/a

89.00

Page 4 of 4



SHAM CONVENIENCE STORE  
STUDENT VILLAGE  
LOWER CHATHAM STREET  
MANCHESTER M15GE

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

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**MANCHESTER  
CITY COUNCIL**
**Licensing & Out of Hours Compliance Team - Representation**

Name	Mr. Gary Cook
Job Title	Neighbourhood Compliance Officer
Department	Licensing and Out of Hours Compliance Team
Address	Level 1, Town Hall Extension, Manchester, M60 2LA
Email Address	[REDACTED]
Telephone Number	[REDACTED]

Premises Details	
Application Ref No	282659
Name of Premises	Shah Convenience Store
Address	Student Village, Lower Chatham Street, Manchester M1 5SS

Representation
<p>The Licensing and Out of Hours Team (LOOHT) have assessed this application which has been submitted following a full inspection of the premises that was undertaken on Friday 29th April 2022.</p> <p>During this inspection the following issues were identified:</p> <ul style="list-style-type: none"> <li>▪ The home address for the premises licence holder (PLH) /designated premises supervisor (DPS) had changed and the licensing authority has not been notified.</li> <li>▪ Incorrect spelling of PLH/DPS surname Mohammed Rashid (correct spelling Rasheed).</li> <li>▪ The layout of the premises does not reflect the current plan attached to the premises licence.</li> </ul> <p>The application resolves the first two point listed above; however, the plan included with the application may not accurately illustrate the current layout of the premises. The plan submitted with the application was created by me as an example <b><u>only</u></b>, this was emailed to the PLH 19<sup>th</sup> October 2022.</p> <p>For the above reasons, LOOH have concerns that approving this minor variation could lead to the Prevention of Crime &amp; Disorder licensing objective being undermined and therefore recommend this application should be refused in its current form and with the proposed plan as submitted.</p>
<b>Recommendation: Refuse Application</b>

*[Insert name and address of relevant licensing authority and its reference number (optional)]*

**Application for the review of a premises licence or club premises certificate under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form, please read the guidance notes at the end of the form.

If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**I Gary Cook on behalf of the Licensing & Out of Hours Team**

*(Insert name of applicant)*

**apply for the review of a premises licence under section 51 of the Licensing Act 2003 for the premises described in Part 1 below**

**Part 1 – Premises or club premises details**

**Postal address of premises or, if none, ordnance survey map reference or description**

Tinmus General Store (Trading as Shah Convenience Store)  
Student Village,  
Lower Chatham Street,

**Post town**

Manchester

**Post code (if known)**

M1 5GE

**Name of premises licence holder or club holding club premises certificate (if known)**

Mohammed Rasheed

**Number of premises licence or club premises certificate (if known)**

097705

**Part 2 - Applicant details**

I am

Please tick ✓ yes

1) an individual, body or business which is not a responsible authority (please read guidance note 1, and complete (A) or (B) below)

☐

2) a responsible authority (please complete (C) below)

☒

3) a member of the club to which this application relates (please complete (A) below)

☐

**(A) DETAILS OF INDIVIDUAL APPLICANT** (fill in as applicable)

Please tick ✓ yes

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title  
(for example, Rev)

--

☐

**I am 18 years old or over**

--

--

\_\_\_\_\_

--

**(B) DETAILS OF OTHER APPLICANT**

Name and address
Telephone number (if any)
E-mail address (optional)

**(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT**

Name and address Mr. Gary Cook Licensing & Out of Hours Team Town Hall Extension Manchester M60 2LA
Telephone number (if any) [REDACTED]
E-mail address (optional) [REDACTED]

**This application to review relates to the following licensing objective(s)**

- |   |                                     |
|---|-------------------------------------|
|   | Please tick one or more boxes ✓     |
| 1) the prevention of crime and disorder | <input checked="" type="checkbox"/> |
| 2) public safety                        | <input type="checkbox"/>            |
| 3) the prevention of public nuisance    | <input type="checkbox"/>            |
| 4) the protection of children from harm | <input type="checkbox"/>            |

**Please state the ground(s) for review** (please read guidance note 2)

The undermining of the licensing objective of the prevention of crime and disorder arising from:

- Failure to notify the licensing authority of a change in the layout of the premises, section 136 offence of the Licensing Act 2003.
- Failing to engage or co-operate with responsible authorities and act on advice given.

**Please provide as much information as possible to support the application** (please read guidance note 3)

Tinmus General Store (Trading as Shah Convenience Store) is an is an Off Licence and convenience store at Student Village, Lower Chatham Street, The Premises Licence was granted in June 2007. The Premises Licence Holder (PLH) is Mohammed Rasheed who is also the nominated Designated Premises Supervisor (DPS), and this has remained unchanged since 2008.

The premises is surrounded by student accommodation including Unite Students and Parkway Gate student accommodation. The licence authorises the sale of alcohol for consumption off the premises only, from Monday to Sunday 1100hrs to 2300hrs.

The Licensing & Out of Hours team have made every effort to seek compliance with the licensing objectives before applying for this review, but these efforts have had little or no effect on resolving the offences. This includes the submission of multiple emails, warning letters to the premises and the address of the (PLH/DPS). Mr. Rasheed has failed to attend five pre-review meetings, and the required valid application has not been submitted to resolve the unauthorised change in the layout of the premises.

LOOH are concerned that Mr. Mohammed Rasheed appears to have little or no involvement in the day-to-day running of the premises, and it is unclear who is authorising the sale of alcohol.

On Saturday 5th March 2022 letter issued to the premises licence holder [REDACTED] by email [REDACTED] and to the premises address. At the time of issue [REDACTED] was the home address linked to premises licence, reference 097705. The letter advised the (PLH/DPS) that I would visit the premises on Wednesday 30th March 2022 to carry out a full licence inspection.

On Sunday 6th March 2022 email received [REDACTED] stating: "This email has been sent to me in error. Please check your information." Email to advise that Mr. Rasheed remains both the (PLH) and (DPS) at the premises.

On Friday 11th March 2022 a telephone call was received to Licensing & Out of Hours from a resident [REDACTED]. The resident reported that the named (PLH/DPS) did not live at that address.

On Wednesday 30th March 2022 I entered the premises to carry out a full inspection, advised by a member of staff that Mr. Rasheed was not present.

On Saturday 2nd April 2022 a further letter issued to the address of the premises and emailed to [REDACTED] to advise that a full inspection will be carried out on Tuesday 19th April 2022.

On Friday 18th April 2022 an email was received from [REDACTED] Mr. Rab Nawaz (Shop assistant) to explain that my letter had been received, the (PLH/DPS) was in Pakistan and would not be present for the inspection.

On Saturday 19th April 2022 inspection rescheduled to Friday 29th April 2022, this was emailed to [REDACTED] and posted to premises address.

On Friday 29th April 2022 a full inspection of the premises was undertaken. Mr. Mohammed Rasheed was present, I.D. requested from him, and Driving Licence checked. During this inspection the following issues were identified:

- Home address for the premises licence holder/designated premises supervisor has changed and the licensing authority has not been notified. – **This has since been corrected.**
- The layout of the premises did not reflect the current plan attached to the premises licence.

On Wednesday 4th May 2022 warning letters issued by email to [REDACTED] and to the address of the premises to advise that the following offences are being committed under the licensing act 2003:

- Failure to notify the licensing authority of a change in name or address is an offence under section 33(6) of the Licensing Act 2003. A person guilty of this offence is liable on conviction to a fine of £500. – **This has since been corrected.**
- Failure to notify the Licensing Authority of a change in the layout of your premises is an offence under Section 136 of the Licensing Act 2003.

Advice provided to contact the licensing unit to discuss what type of application would be necessary to amend the plan and update the name and address on the premises licence.

On Monday 23rd May 2022 email issued to [REDACTED] to confirm that the required application has not been submitted and received by the licensing unit and to remind him of the offences being committed.

On Wednesday 15th June 2022 email issued to [REDACTED] to confirm that the required application has not been submitted and received by the licensing unit and to remind him of the offences being committed. Additionally, advised that prosecution may be sought.

On Friday 17th June 2022 email received from [REDACTED] Mr. Rab Nawaz (Shop Assistant) to ask what application would be required to update the licence. Copy of minor variation application and guidance emailed to Mr. Nawaz and Mr. Rasheed.

On Wednesday 13th July 2022 warning letters issued to the address of the premises to remind the Premises Licence Holder of the offences and to provide a deadline to submit the application before Friday 17th August 2022.

On Wednesday 10th August 2022 email issued to [REDACTED] to confirm that the required application had not been submitted and received by the licensing unit. Also, to remind him of the offences being committed and the deadline of Friday 17th August 2022.

On Wednesday 17th August 2022 further warning letters issued to (PLH/DPS) by email at [REDACTED] to remind him of the offences and to provide a further deadline to submit the application before Friday 2<sup>nd</sup> September 2022. Proactive visit carried out to the premises to hand deliver letter, premises closed, and letter posted underneath shutters to the premises.

On Monday 12th September 2022 no application received to resolve the offences. Letter issued to [REDACTED] and by post to the premises inviting the (PLH/DPS) to a pre-review meeting at the Town Hall on Thursday 22nd September 2022.

On Wednesday 21st September 2022 I carried out a proactive visit to the premises, (PLH/DPS) not present, spoke with Mr. Rab Malik Nawaz who was aware that there was a pre-review meeting arranged for tomorrow however he could not confirm if Mr. Rasheed would be attending. Advice provided as to how Mr. Rasheed could submit a minor variation to resolve the offences being committed.

On Thursday 22nd September 2022 Mr. Rasheed failed to attend the pre-review meeting and no contact was received to confirm reasons for non-attendance. A further letter was issued by post and to [REDACTED] inviting the PLH/DPS to a pre-review meeting on Wednesday 5th October 2022.

On Friday 30th September 2022 Online enquiry submitted regarding Mr. Rasheed's home address to Stockport Metropolitan Borough Council's licensing team. Mr. Rasheed holds his Personal Licence with this local authority and an alternate address was provided at [REDACTED]

On Wednesday 5th October 2022 PLH/DPS failed to attend the pre-review meeting and no contact was received to confirm reasons for non-attendance. Further letter issued by post and to [REDACTED] and to the premises address inviting the PLH/DPS to a pre-review meeting on Friday 21st October 2022.

On Thursday 6<sup>th</sup> October 2022 Voter's roll checked for Mr. Mohammed Rasheed and his listed address is [REDACTED]. Further Pre-review letter issued by post to the home address and by email to [REDACTED] inviting the PLH/DPS to a meeting at the Town Hall on Friday 21st October 2022. Letter also hand delivered to the premises.

On Saturday 15th October 2022 request submitted to check business rates for the licenced premises. Confirmation received that business rates for Shah Convenience are paid by "Haq Nawaz."

On Sunday 16th October 2022 I visited the premises and took photographs of the premises internally and externally. Mr. Rasheed was not present. Following my visit an email was received from Mr. Nawaz to provide a new email address for Mr. Rasheed, [REDACTED]

On Wednesday 19th October 2022 email received from [REDACTED] advising that Mr. Rasheed will not be attending the Pre-Review meeting. Email issued to [REDACTED] to ask that a Minor Variation application is submitted no later than Wednesday 2nd November 2022. A copy of plan was self-drawn purposefully inaccurately to provide an example to Mr. Rasheed of what is required, also advice provided that the plan was to be used as an example only.

On Friday 21st October 2022 Mr. Rasheed failed to attend the pre-review meeting and no contact was received to confirm reasons for non-attendance.

On Saturday 29th October 2022 email issued to [REDACTED] to remind him of the deadline, that no application has been submitted, also that this would result in a request to Review the premises licence. Provided with a further deadline to submit the application by Wednesday 2nd November 2022, and to advise non submission would leave case officer with no alternative other than to request a Review of the premises licence.

On Thursday 3rd November 2022 email from [REDACTED] stating that the application has been submitted and apologising for the delay due to personal reasons. Response sent asking when and how the application was submitted.

On Wednesday 9th November 2022 a Review of Premises Licence application was submitted to licensing authority. This has been subsequently withdrawn following an amendment made by the licensing unit to the home address for Mr. Mohammed Rasheed. A Premises Licence minor variation application reference 282659 submitted from [REDACTED], and the application included a copy of the inaccurately drawn plan.

On Saturday 19th November 2022 representation made requesting the refusal of this application, a further email issued to [REDACTED] referencing the submission of the application to review, the three pre-review meetings that he has failed to attend, and to provide a further date for a meeting on Monday 28th November 2022 at 2:00pm. Email received from [REDACTED] to ask that this email is removed from our records.

On Monday 28th November 2022 Mr. Rasheed failed to attend the pre-review meeting and no contact was received to confirm reasons for non-attendance.

Email issued [REDACTED] referencing the non-attendance and advising that this leaves the case officer with no alternative other than to continue with an application to review the premises licence.

On Wednesday 30th November 2022 Mr. Rasheed failed to attend the pre-review meeting and no contact was received to confirm reasons for non-attendance.

**As per the Section 182 Guidance section 11.10 states:**

‘Where authorised persona and responsible authorities have concerns about problems identified at premises, it is good practice for them to give licence holders early warning of their concerns and the need for improvement, and where possible they should advise the licence or certificate holder of the steps they need to take to address those concerns. A failure by the holder to respond to such warnings is expected to lead to a decision to apply for a review.’

And further Manchester City Council Statement of Licensing Policy states at 3.43:

‘Responsible authorities will aim to give licensees early warning of any problems in an attempt to work in partnership with the trade to resolve issues (e.g., Joint-agency action planning and voluntary initiatives). It is expected that the trade reciprocates this spirit of co-operation to achieve the promotion of the licensing objectives.’

The LOOH Team invites the Committee to revoke the licence under Section 51 of the Licensing Act 2003 in order to uphold the licensing objectives of the prevention of crime and disorder.

The LOOH team intend to rely on internal and external photographs of the premises and other documents. These will be served on all parties and the Licensing Authority prior to any hearing in accordance with the hearing regulations.

Please tick ✓ yes

Have you made an application for review relating to the premises before

☐

If yes please state the date of that application

Day		Month		Year	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**If you have made representations before relating to the premises, please state what they were and when you made them**

Please tick ✓

- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate ☒
- I understand that if I do not comply with the above requirements my application will be rejected ☒

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION**

**TO A FINE OF ANY AMOUNT.**

**Part 3 – Signatures** (please read guidance note 4)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (please read guidance note 5). **If signing on behalf of the applicant, please state in what capacity.**

Signature



Date 11<sup>th</sup> January 2023

Capacity **Responsible Authority**

**Contact name (where not previously given) and postal address for correspondence associated with this application** (please read guidance note 6)

**Mr. Gary Cook**  
Licensing & Out of Hours Team  
Town Hall Extension

**Post town**  
Manchester

**Post Code**  
M60 2LA

**Telephone number (if any)** [REDACTED]

**If you would prefer us to correspond with you using an e-mail address your e-mail address (optional)** [REDACTED]

**Notes for Guidance**

1. A responsible authority includes the local police, fire and rescue authority and other statutory bodies which exercise specific functions in the local area.
2. The ground(s) for review must be based on one of the licensing objectives.
3. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
4. The application form must be signed.
5. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
6. This is the address which we shall use to correspond with you about this application.

MANCHESTER  
CITY COUNCIL

## Official Pocket Book

Issued to

Name Nathan MistrySection COOH

Issued by

Date Issued 12/03/21

Date Completed \_\_\_\_\_

Serial No \_\_\_\_\_

245790

Wednesday 11<sup>th</sup> January  
 message:-

13:05

- sending  
 Ravens letter to  
 Mohammed Rasheed on  
 behalf of GC2  
 Mr Rasheed not in  
 however letter had  
 delivered to family

member who stated  
 they would hand the  
 letter to him

**RE: External: Contact licensing - Mohammed Rasheed, Personal Licence ref 4055**

Licensing &lt;licensing@stockport.gov.uk&gt;

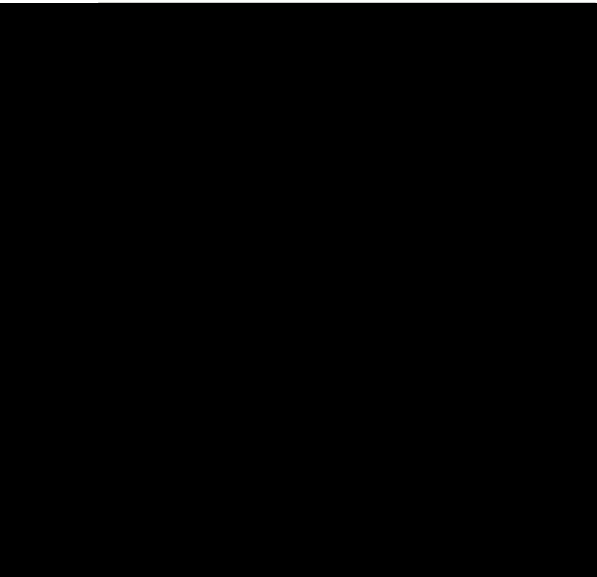
Sat 18/02/2023 16:19



Good afternoon

Please see the photo below of Mr Rasheed.

Kind regards

Jeannette Hill  
Licensing Team

---

r.gov.uk>

&gt;

ohammed Rasheed, Personal Licence ref 4055

Good morning,

Further to my previous email, can I request a copy of the photograph you have on file for the Personal Licence Holder Mohammed Rasheed. The request relates to my continued investigation into relevant offences under the Licensing Act 2003, thank you.

Kind regards,

**Gary Cook**

Licensing & Out of Hours Compliance Officer

Licensing and Out of Hours (City Centre)

The Neighbourhoods Service

Growth and Neighbourhoods Directorate

**Telephone:** 0161 234 1220

**Contact Centre:** 0161 234 5004

**Postal Address:** Manchester City Council, PO Box 532, Town Hall, Manchester, M60 2LA

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**From:** Licensing <[licensing@stockport.gov.uk](mailto:licensing@stockport.gov.uk)>

**Sent:** 30 September 2022 10:45

**To:** Gary Cook <[gary.cook@manchester.gov.uk](mailto:gary.cook@manchester.gov.uk)>

**Subject:** FW: External: Contact licensing - Mohammed Rasheed, Personal Licence ref 4055

Good morning

The address we have on file is 47 St Anns Road North, Heald Green, Stockport, SK8 3SH.

Kind regards

**Jeannette Hill**

**Public Protection Case Manager - Licensing**

**From:** [noreply@stockport.gov.uk](mailto:noreply@stockport.gov.uk) <[noreply@stockport.gov.uk](mailto:noreply@stockport.gov.uk)>

**Sent:** 30 September 2022 01:15

**To:** Licensing <[licensing@stockport.gov.uk](mailto:licensing@stockport.gov.uk)>

**Cc:** [gary.cook@manchester.gov.uk](mailto:gary.cook@manchester.gov.uk)

**Subject:** External: Contact licensing - Mohammed Rasheed, Personal Licence ref 4055

Thank you for contacting us

We have received your message and will get back to you. This confirms that we have received your enquiry and a copy of the information received is detailed below:

SENDER : Gary Cook

EMAIL: [gary.cook@manchester.gov.uk](mailto:gary.cook@manchester.gov.uk)

SUBJECT: Mohammed Rasheed, Personal Licence ref 4055

MESSAGE: I am wondering if you can assist me please. Please can you confirm the address that you hold on file for this Personal Licence holder. I have recently carried out a full licence inspection of a premises within Manchester City Centre where Mr. Rasheed is both the Premises Licence Holder and the Designated Premises Supervisor. I require this information as I am currently investigating relevant offences under the Licensing Act 2003. Thank you, Gary

From page: <https://www.stockport.gov.uk/contact-licensing>

**Confidentiality:-** This email, its contents and any attachments are intended only for the above named. As the email may contain confidential or legally privileged

*information, if you are not, or suspect that you are not, the above named or the person responsible for delivery of the message to the above named, please delete or destroy the email and any attachments immediately and inform the sender of the error.*

\*\*\*\*\*

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Your personal data is very important to us. Please refer to our privacy notice at: [www.manchester.gov.uk/privacy](http://www.manchester.gov.uk/privacy) for further information.

This footnote also confirms that this email message has been swept for the presence of computer viruses.

\*\*\*\*\*

**Re: Application for a review of a premises licence under the Licensing Act 2003**

Gary Cook &lt;gary.cook@manchester.gov.uk&gt;

Fri 03/02/2023 17:52

Cc: Premises Licensing &lt;Premises.Licensing@manchester.gov.uk&gt;

Dear Mr. Rasheed,

Following the service of the review of your premises licence, by email and by hand to your home address. Please can I ask that you contact me to discuss this review before the end of the applications consultation period 08/02/23.

If the issues identified during my inspection can be resolved, then I would be in a position to consider withdrawing this application.

I look forward to hearing from you.

Kind regards,

**Gary Cook**

Licensing &amp; Out of Hours Compliance Officer

Licensing and Out of Hours (City Centre)

The Neighbourhoods Service

Growth and Neighbourhoods Directorate

**Telephone:** 0161 234 1220**Contact Centre:** 0161 234 5004**Postal Address:** Manchester City Council, PO Box 532, Town Hall, Manchester, M60 2LA

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**From:** Gary Cook**Sent:** 11 January 2023 15:44

**Cc:** Premises Licensing <Premises.Licensing@manchester.gov.uk>

**Subject:** Application for a review of a premises licence under the Licensing Act 2003

097705 Shah Convenience Store, Student Village, Lower Chatham Street, Manchester, M1 5SS

Dear Mr. Rasheed,

Please see the attached application to this email, and a copy that has been hand delivered to your home address today.

Kind regards,

**Gary Cook**

Licensing & Out of Hours Compliance Officer

Licensing and Out of Hours (City Centre)

The Neighbourhoods Service

Growth and Neighbourhoods Directorate

**Telephone:** 0161 234 1220

**Contact Centre:** 0161 234 5004

**Postal Address:** Manchester City Council, PO Box 532, Town Hall, Manchester, M60 2LA

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